

SAC Meeting Minutes

17 June 2026 / 6:30 - 8:00 PM

ATTENDEES

Elected Members: In person: Richelle Wheeler, Glenn Kremp, Kayla Nugent, Benn Brisland, Ashley O'Rourke, Natalie Da Silva, Robynne McKinlay, Cory Megitt, Lynsey K., Shannon Howanyk, Samantha Stermac. Virtually: Nick Harman, Alyssa Lioutas

Parent Representatives: Jess Wood, Beth Miller, Lisa Giuliani, Alex Dunn, Saleema Osmi, Savina, Mary Cotterman. Virtually: Alyssa, Duncan, Madi Morais, Ryan, Sarah Turnbull

Teacher/Admin: Michelle Lipp, Karen Secher

Regrets: Lisa McGran, Megan Evans, Angi Faraone

AGENDA

6:30 Welcome and Introductions - Richelle Wheeler

- Welcome to all the parents and staff

6:35 Meeting Minutes Review - Shannon Howanyk

- May meeting minutes reviewed.

6:37 Chair Report - Richelle Wheeler

- Pre-Planned Expenses / Wishlist (to be voted on in today's meeting)
 - Buses - 10K one bus per class
 - 2500 Grade 8 Grad
 - 500 Kindie Grad
 - 3K Grade 6 Trip
 - 5K Jungle Sport
 - 750 Lego Start Up
 - 2K Chef a la ecole (all classes)
 - Total Wishlist **\$23,750**

- Planned Spending (not voted on) for next year
 - 2500 Treats at events
 - 4K Athletics
 - 2K Arts
 - 3K Literacy
 - 500 Maintenance
 - 1K STEM Science Fair
 - 500 Kindie Welcome Package
 - 1K SAC expenses (web hosting, microphone, etc)
 - 3 Lice Checks (Sept, Jan and March Breaks)
- Ice Cream Truck on June 24 is in the works
- First Meeting is next school year will likely be Sept 30th
- Lunch options for next year: Kids Kitchen (Monday), Lunch Pails (Wednesday), Pizza (Friday)
- Need is a volunteer for grant writer - Saleema
- Frozen cookie dough fundraiser - Robynne
- Next year pre-planning
 - Community Night during Meet the Teacher Night
 - Possible Halloween Dance
 - Holiday Market
 - Volleyball Tournament
 - Movie Nights
 - Pancake Tuesday
 - Parents Night Out
 - Read-a-Thon
 - Fun Fair
 - Pizza Lunch
 - Mabel's Label
 - Pedalheads
 - Purdy's
 - Science Fair (possible)
 - Literacy and Numeracy Family Night (possible)
- Ashley is taking over merch
 - New Ideas
 - Keep core items
 - Limited edition drops

6:42 Treasurer Update - Natalie Da Silva

- Incredible Year 105K in funds raised

- Came in under budget
- 30K in bank to spend
- Classroom materials for School Improvement Plan, Arts Night, music instrument repair , sport equipment, Skate day, Kindie and Grade 8 grads, Grade 6 trip, shelving for the library, scientist in the classroom, treats, lice checks

6:48 Pizza Lunch - Robynne McKinlay

- 48K in Sales about 50% profit
- 350 Kids average
- Wonderful team pizza volunteers making it possible
- Looking to add 10 additional pizza lunches next year (weekly offering on Fridays)
- Tentative start for pizza lunch next year is Friday, Sept. 25, 2026

6:51 Fun Fair - Alyssa Lioutas

- Successful!
- Concession, BBQ, Tickets, Henna,
- Total \$17,487 profit
- Expenses higher and wristband prices stayed the same

6:55 Read-a-thon - Shannon Howanyk

- New initiative brought forward by a parent
- SAC, parent and librarian Mme. Smedley worked together
- Success - still finalizing. Prize winners will be announced on Friday
- Raised money for new library shelving

6:57 Silent Auction - Sam Stermac

- 10K in silent auction review (18K+ in prizes)
- Online big success - less stress more money
- Last year 7K in profit

7:00 Fundraisers - Cory Megitt

- Mabel's Labels = \$388.85
- Pedalheads = 53 uses of the code for a cheque in Q4 2026 for \$1,325 barring any cancellations from parents.

7:11 Sports Update - Karen Secher

- Track and Field City Finals
 - 21 athletics
 - 1st and 3rd in hurdles
 - 6 athletes were top 8
- Ultimate Frisbee team won their tournament last week and then lost in the semi-finals
- Jump Rope for Heart was a big success
- Play Day tomorrow
- Track and Field next Tuesday.

7:18 Principal and VP Update - Michelle Lipp

- Michelle is leaving to be a principal at J.G. Workman
- Angi gives her regrets
- School Improvement Plan
 - This year is a big push from the board on the achievement pillar
 - Birch Cliff math score are not good
 - EQAO scores from last year grade 3 50% at level 3, grade 6 only 33%
 - We earned Math Learning Priority School (MLP2) for grade 3 and 6 which should come with funds but no funds came
 - This year admin worked with staff
 - Staff has new clause in collective agreement - admin to ask staff where they need PD
 - BC had 100% consensus and focus on small group instruction
 - Next year continuing with Small Group Instruct and Intervention Ss
 - New timetable are getting 100 min blocks with all the pieces needed for learning
 - Primary example a 100 min block would include read-a-louds, explicit phonics work, small readers, small group instruction based on needs, small space to be comfortable and given small group instruction, modelled reading (previewing).
 - New special education model (tier 2) when students aren't achieving with accommodation, they will be getting tier 2 and tier 3 interventions
 - This will apply to math as well.
 - Teachers will be doing a formative assessment daily to help gauge learning
- New experienced VP will be announced the 24th or 25th
- Grade 6 trip: Outward bound pricing looks to be about ½ the cost of the other quotes.

7:36 Voting

- 13 Yes, 0 No on full wishlist

- Wishlist
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7:47 Meeting adjourned

ACTION ITEMS

- Start a Skate Day donation drop off bin early for skates, helmet and trainers
- Grant writer needed - Saleema may be interested
- Terracotta cookie dough fundraiser - Robynne may be interested
- Grade 6 trip update